

How do I filter, search, or adjust date ranges in Analytics?

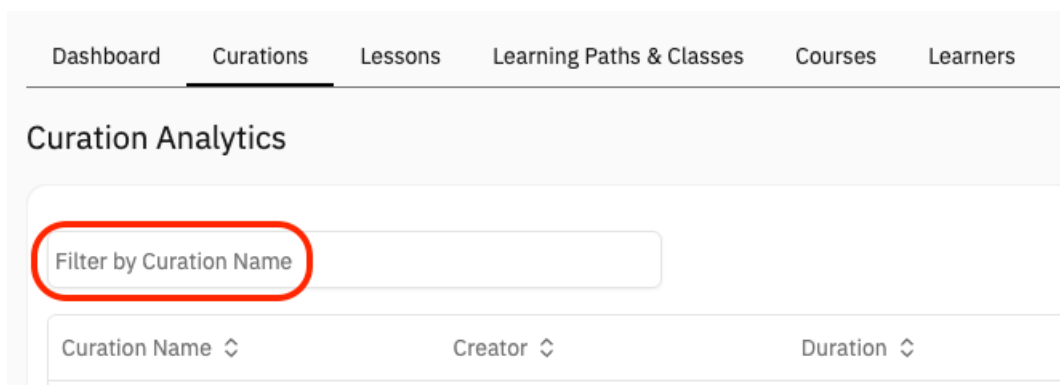
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This article explains how to search for specific content, use filters, and adjust date ranges in Big Think+ Analytics.

Big Think+ Analytics is designed to help you quickly find the data you need. Whether you're tracking a specific lesson, expert, or organization-wide engagement over time, the built-in tools make it easy to search, filter, and focus your view.

How do I filter or search for specific content?

Each data tab in Analytics (Curations, Lessons, Learning Paths & Classes, Courses, and Learners) includes a **Filter** at the top of the data table. For example, here's the one for the Curations tab:



The screenshot shows the 'Curations' tab selected in the top navigation bar. Below the navigation bar, the title 'Curation Analytics' is displayed. A search bar labeled 'Filter by Curation Name' is highlighted with a red circle. Below the search bar, the table headers are 'Curation Name', 'Creator', and 'Duration', each followed by a small downward arrow icon indicating a dropdown menu.

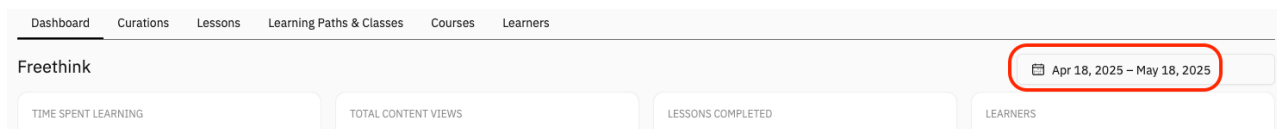
Enter a keyword, title, or name to instantly filter results. Some examples of items you can use to filter these tabs are:

- Lesson or Class title
- Course or Curation title
- Expert name
- Learner/User name

Each tab's filter will only apply to that tab's table.

How do I adjust the date range for Analytics data?

At the top right of the Analytics interface, you'll see a **Date Range**, which defaults to the most recent month. This controls the time frame the data reflects **across all tabs**.



To change the date range:

1. Click on the existing dates to view a calendar of options.



2. Select a range by clicking on a start date and an end date.
3. The Analytics page will reload, and all data will update to reflect your selection.

Note: The selected date range remains consistent as you move between tabs.